

The ADAMHS Board of Tuscarawas
And Carroll Counties, in collaboration with the
JOE OTTE MEMORIAL FUND
REQUEST FOR PROPOSALS
YOUTH RESILIENCY PROGRAM

Release Date: Friday, October 6, 2017
Due Date: Friday, November 17, 2017
Grant Amount: Not to exceed \$120,000

I. Purpose

The Joe Otte Memorial Fund Advisory Committee, in collaboration with the ADAMHS Board, are seeking proposals for the development and delivery of an 18 month ***pilot, non-school-based prevention*** service for youth/children of a parent or primary caregiver that has a substance abuse disorder or a history of substance abuse related problems. The funders are particularly interested in directing services to children of households where parental substance abuse has been identified by the child welfare system, law enforcement, EMS, hospital emergency room or other stakeholder systems.

The primary purpose of this initiative is to financially support on-going prevention programming that will assist youth residing in a household where adverse childhood experiences likely occurred or are currently occurring as a result of parental substance abuse. The groundbreaking findings of the ACE Study (1998) by Kaiser Permanente clearly links household dysfunction to myriad acute and chronic health disorders that develop in adulthood depending on the severity and types of abuse and neglect experienced in childhood. The goal of this funding opportunity is to improve overall health outcomes of adults who were exposed to these risk factors as children. The goal of this RFP is to engage children in a professionally directed prevention service that will enhance their protective factors and increase resiliency skills as they move through adolescence and early adulthood.

This service must be aligned with the Prevention Guidance adopted by Ohio Mental Health and Addiction Services (approved August 2016) and specifically involve organization of a direct, education service intervention for individuals with this selective risk level. Additionally, we anticipate that this service will need to be delivered primarily during non-school hours, throughout the calendar year and include some weekend activities.

II. About the Joe Otte Memorial Fund and ADAMHS Board

The Joe Otte Memorial Fund was established by Joe's mother, Mary Ann Otte, following his death by an accidental drug overdose. He was 31 years old. The purpose of the fund is to

provide financial support for educational events and activities designed to raise awareness about the causes and risks associated with addiction. The fund also provides various supports and services to individuals recovering from substance abuse disorders and is administered by the ADAMHS Board. The ADAMHS Board is a division of county government charged primarily with ensuring the a continuum of behavioral health services (e.g. substance abuse, mental health, prevention) are available to residents and service systems operating in Tuscarawas and Carroll Counties.

III. Eligibility

Any agency, individual or organization qualified to provide services within the OhioMHAS Prevention Taxonomy may submit an application. This 18-month funding opportunity will be considered for additional annual awards based on outcomes of the pilot.

IV. Program Narrative

Proposals are limited to six pages of narrative (12 point Arial, single spaced). Please address the following areas in your response:

- a. Overview: Please provide a general overview of the program, the age group of children that will be targeted for participation and your experience in working with children and individuals with substance abuse disorders, including descriptions of the qualifications of key staff positions involved in delivering this type of service. Applicants should also name the project and include specific goals along with deliverables. Please also list any partner organizations that will be involved in the program and the level of their involvement including any enhancement the program will make to existing services or supports. Attach any memorandums of agreement that clearly describe their roles and responsibilities.
- b. Please provide a detailed description of the operation of the program and any priority factors related to implementation of this type of service. Include the following in your response: Start date and rationale; Frequency; Time of day; Duration and organization of the sessions; Location and rationale; Process for enrolling children in the program; Use of evidenced-based practices; Planned outreach activities that address all areas of Tuscarawas County/Carroll County; Use of technology or other method of communication to carry-out and communicate with program participants outside of the sessions. Please connect the deliverables of your proposed project to the goals.
- c. What are potential obstacles related to implementation or operation of the program and how will they be addressed? How will follow-up contact with participants be conducted following completion of the sessions?

- d. Describe how the effectiveness of the program will be measured. Please be as specific as possible about the processes and instruments that will be used by project staff to determine if improvements or increases in the development of protective or resiliency factors in children has occurred.
- e. Please provide a time and task plan that clearly outlines important activities of the program (e.g. hiring of staff, space location, creation of MOUs, etc.). This section should not be considered in the six page maximum narrative.
- f. Please provide any additional information related to service delivery.

V. Budget

The amount of the request may not exceed \$120,000 for the timeframe commencing not later than January 1, 2018 through June 30, 2019. Please complete the attached budget template and also provide a one page detailed budget narrative which corresponds to sections on the template.

VI. Conditions/Specifications

- The ADAMHS Board and Joe Otte Memorial Fund Committee will select only one proposal for funding and reserves the right to not fund any or all proposals or a portion of a proposal.
- The awardee will need to agree to the terms and conditions of a purchase of service contract with the ADAMHS Board inclusive of all state reporting requirements.
- Monthly expense and revenue reports will be due to the ADAMHS Board at an agreed upon timeframe. Approximately two months of operating costs will be allocated for purposes of meeting start-up expenses.
- Applicants are encouraged to attach letters of support from stakeholder organizations critical to the success of the service.
- Two unbound copies of your proposal must be postmarked no later than November 17, 2017 to be considered for funding or may be hand delivered to the ADAMHS Board by close of business on the due date.